EAGLE SCOUT PROJECT APPROVAL & BINDER CHECKLIST

Scout SM
(Please check the box once you know that an item has been addressed.)

Updated: 1/15/18

1. BINDER

❒ ❒ All items in 3-ring binder with clear pocket on front.

❒ ❒ All manufacturer's stickers/labels removed from binder.

❒ ❒ Eagle candidate's name printed on insert in clear pocket on front of binder. (Graphics / pictures on insert optional.)

❒ ❒ First page inside binder - Eagle candidate's name and project name.

❒ ❒ All items in order in binder in order (below) per this checklist.

2. EAGLE SCOUT SERVICE PROJECT PROPOSAL

Include your original "Eagle Scout Service Project Proposal" (title page with your full legal name/the name of your project and Proposal Pages A through E, as noted below) from the official *Eagle Scout Service Project Workbook*, (No. 512-927), as produced by the Boy Scouts of America, and any photos or information accompanying the proposal. All information shall be **typed** and legible IN THE FOLLOWING ORDER:

❒ ❒ Eagle Scout Service Project Proposal – **Page A** – Cover sheet.

❒ ❒ Eagle Scout Service Project Proposal – **Page B** – Contact Information.

❒ ❒ Eagle Scout Service Project Proposal – **Page C** – Project Description and Benefit.

❒ ❒ Eagle Scout Service Project Proposal – **Page D & E** – Tools, Other Needs, Logistics, Safety Issues … etc.
(Make sure that Safety Issues are adequately addressed – this is a common source of rejection of project proposals)

❒ ❒ Eagle Scout Service Project Proposal – **Page E – Approvals**.
(Make sure that the following four (4) signatures are included:)

- ❒ ❒ Eagle Candidate
- ❒ ❒ Unit Leader
- ❒ ❒ Unit Committee
- ❒ ❒ Beneficiary

❒ ❒ Eagle Scout Service Project "**Time Chart**" (estimated values)

❒ ❒ Eagle Scout Service Project **Donation Thank-you Letter** (sample – if applicable)

3. EAGLE SCOUT SERVICE PROJECT FUNDRASING APPLICATION

Include your original completed and signed "Eagle Scout Service Project Fundraising Application," if applicable, (Fundraising Application Page A) from the official *Eagle Scout Service Project Workbook*, (No. 512-927), as produced by the Boy Scouts of America. All information shall be **typed** and legible.

❒ ❒ Eagle Scout Service Project Fundraising Application – **Page A**
(Make sure that the following three (3) signatures are included:)

- ❒ ❒ Beneficiary
- ❒ ❒ Unit Leader
- ❒ ❒ Authorized Council Approval (Scout Executive – Paul Knox)

I have reviewed the enclosed Eagle Scout application/binder and certify that all of the checklist items have been properly addressed.

_____ ***Signature of Scoutmaster*** _____ ***Date***